

Governance Council
Verona Area International School
VAIS/NCS LMC
Verona, Wisconsin
Monday, December 11, 2023
6:30 p.m. – 8:30 p.m.

James Kokalj, Pres.
Patty Arifin, V. Pres.
Brandon Braithwaite,
Secretary.
Evan Henderson,
Treasurer

VAIS Staff
Sally Parks, Director
Yingying Reiter
Sarah Shaw

Parent Representatives
Aaron Edwards-Miller
Kelly Gibson
Steve Kean
Zachary Mordh


Present in Red. Also
present: Joanne Mueller,
Heidi Konopp, Katie
Bhandere

Agenda

Presenter

- | | |
|--|-----------|
| 1. Welcome (5 mins) | J. Kokalj |
| 2. Approval of Minutes (5 min) | J. Kokalj |
| Motion to approve by Kelly. Seconded by Evan. | |
| 3. Directors Report (25 min) | S. Parks |
| a. Reading Corps Update | |
| b. Professional Development | |
| c. Mandarin Curriculum Update | |
| d. Outreach Plans | |
| e. Cultural Events & Confucius Classroom | |
| f. VAIS Enrollment (No Change) | |
| 4. Site Based Leadership Team Update (5 min) | H. Konop |

Update by Heidi Konop

- | | |
|--|--------------|
| 5. Committee Reports Updates (20 min) | |
| a. Budget Committee | E. Henderson |
| i.  VAIS_Budget 2023-24 | |

Opened 9mo CD at UW Credit Union (\$40,000). Need agenda item on Aug 2024 meeting to decide on account renewal status. Expecting \$2-\$3K of interest annually.

Regarding reimbursement to VAIS, there are 2 components: AWE and Confucius classroom grant. The AWE grant should be paid in full (\$20,000) annually at the start of the school year. However, the Confucius classroom grant should be dispersed to VAIS except the promotion and outreach component (less

~\$2,000). This promotion and outreach component can be used for reimbursable cultural marketing items. This component should be held separately by AWE because once deposited to VAIS, the reimbursement process can get cumbersome, especially regarding items to be purchased tax exempt.

Fundraising to date can be found in

ii. Directory

School directory ongoing. Needs about 4 hours of data cleanup time. Brandon and Evan to schedule a work session.

b. Fundraising Committee

J. Kokalj

Giving Tuesday and the Holiday Giving Guide were both successful. Culvers night in January, Sugar River Pizza night in February, Euchre night TBD in coordination with the Spring Break trip.

c. Outreach Committee

K. Gibson

All volunteer slots are full for tours. Tour scheduled for tomorrow. On Feb 10th, Chinese New Year, many volunteers (~35 people) will be needed. Discussed recruiting High School student volunteers.

Next committee meeting on Wednesday via Zoom.

Nov 28 mailing went to K families.

d. Parent Engagement

J. Kokalj

Celebrating Past Successes:

- All signups ready for Dec Newsletter ontime!
- December Fun Fridays: Staff Appreciation - teachers love the special treats. Thanks to Lizzy and Tiff for organizing.
- Tea Party Cultural Event at school - Teachers asked for volunteers. We were able to get many parents to help with this event!
- November Dad's Night Out - Lots of Dads attended! Thanks to Kendall for organizing.

Upcoming Activities:

- December Mom's Night Out - **Kendall**
 - Dec 12, 7:30pm - Jenn's house; games; bring snack or drink;
- Community Gathering - Dec 20 7:35am - 8:00am
 - **Diana** will make Facebook posts with Community Gathering FAQs!
- Classroom Parties - Winter Dec 21 - **Jenn**
 - Spring party sign up also included for advanced planning
- Lunar New Year - Parent Engagement will do social media campaign in Jan/Feb to help get parents involved/knowledgeable about Chinese New Year. Examples: share local events, favorite restaurants, recipes, and ideas for celebrating at home.

6. Other Business (5 min)

J. Kokalj

Discussion regarding equity around asynchronous learning days. No info yet regarding summer school.

7. Adjourn

Motion to adjourn by Steve and seconded by Kelly. 8:19pm.