

**Governance Council**  
**Verona Area International School**  
VAIS/NCS LMC  
Verona, Wisconsin  
Monday, March 11, 2024  
6:30 p.m. – 8:30 p.m.

James Kokalj, Pres.  
Patty Arifin, V. Pres.  
Brandon Braithwaite,  
Secretary.  
Evan Henderson,  
Treasurer

VAIS Staff  
Sally Parks, Director  
Yingying Reiter  
Sarah Shaw

Parent Representatives  
Aaron Edwards-Miller  
Kelly Gibson  
Steve Kean  
Zachary Mordh

(Present in Red)  
Also present:  
Heidi Knopp,  
Katie Bhandere,  
Lisa Froehlich  
Jenn Tzeng

Agenda

Presenter

- |  |             |
|--|-------------|
| 1. Welcome (5 mins)                            | J. Kokalj   |
| 2. <a href="#">Approval of Minutes</a> (5 min) | J. Kokalj   |
| 3. Site Based Leadership Team Update (30 min)  | L. Froelich |

Topic: Culture & Climate

Social Emotional Learning

Bullying

BPIS - Positive Behavioral Interventions and Support

Growth Mindset

Data

Tier 1 applies to all students, and then Tier 2 and Tier 3 are targeted

Progressive Response Model

- |  |          |
|--|----------|
| 4. <a href="#">Directors Report</a> (30 min) | S. Parks |
|--|----------|

March 2024

**Principal Report**

**Social Studies Curriculum Resource**

- [Information about this resource](#)
- Governance Council Decision
  - Steve motioned to adopt this resource if VAIS staff supports the implementation of this resource. Seconded by Brandon Braithwaite. Motion approved by voice vote.

### Professional Development

- During our Monday PLC time, teachers have been focused on designing tasks directly aligned to an ELA & MLA standard. We are doing some learning around scaffolding students to reach grade level standards.
- The Mandarin teachers started their continued work on Speaking scope and sequence. Work on functional communication was done previously. We will work on adding the academic and biliteracy unit contexts to the standards.

### Appreciation for Soup Potluck

That was an amazing potluck for conferences, and teachers really appreciated the food.

### Outreach Plans & Lottery Update

- Lottery took place on March 6th. Central Office leadership is reviewing numbers and considering next steps with enrollment. They will share information with Sally soon. When looking at our K/1 numbers combined, we are at the same class size as the neighborhood schools.
  - 15 Kindergarten offers. Might not all accept.
  - Registrar advised to pause contacting waitlisted families after review is complete and after a district policy is better established.
- We will want to develop a summer plan for sharing information about VAIS during the summer. It would be great to have some current VAIS family emails to share with potential families, especially when Sally is out of town.
- Current Placements being offered:
  - K- 15/22
  - 1st - 1
  - 2nd- 0
  - 3rd- 1
  - 4th-0 (2 on WL)
  - 5th-1

### Event Planning Reminder

- Sally and the office staff have put together an event planning checklist for staff or family volunteers planning special events. [Here is the current version.](#) You can use this now, but there may be changes as the office staff reviews it in the next few weeks.

### VAIS Enrollment

VAIS:

K - 20

1 - 20

2 - 20

3 - 22

4 - 18

5 - 16

Total: 116 (All students have re-enrolled)

5. Elections (5 min)

B. Braithwaite

Brandon will develop an elections report and plan for the April meeting. Elections will be held in late April or early May.

6. Committee Reports Updates (20 min)

a. Budget Committee

E. Henderson

i.  VAIS\_Budget 2023-24

b. Fundraising Committee

Euchre night is April 26th. Ice cream social coming in April as well.

c. Outreach Committee

K. Gibson

Succession plan: Jenn Tzeng will be Co-Chair along with Kendall Li. Next meeting in April. Paige Jany will remain on committee.

d. Parent Engagement

J. Tzeng

Tiff Roltgen will be new chair for 24-25.

7. Other Business (10 min)

J. Kokalj

Next community gathering is May 17th.

8. Adjourn

Adjourned at 8:33pm.